

Summer Lakes 7 Homeowners' Association, Inc.
Board of Directors Meeting
September 10, 2007

Call to Order - Proof of Notice - Roll Call - President, Terry Potchik called the meeting to order at 7:08 pm. Terry Potchik verified that the notice of the meeting was posted at both entrances at least 48 hours prior to the meeting. Terry Potchik, Kim Martin and Katherine Toptchi and Jerad Viens were in attendance. Holly Murdock was absent. Kim Johnson and Ellen Fincke of Community Management were also in attendance.

Resignations and Appointments: none

Officers' Reports: President - No report.

Secretary- Approval of Minutes- July 9, 2007: **Terry Potchik made a motion, seconded by Jerad Viens to approve the minutes of the meeting held on July 9, 2007 as written and distributed. Motion carried 4-0.** Note: No quorum was available for the meeting scheduled for August 13, 2007

Treasurer - Financial Report - The financial report for the period ending August 31, 2007 was presented and reviewed by Kim Johnson. **Terry Potchik made a motion, seconded by Jerad Viens to renew the CD at the best rate possible. Motion carried 4-0.**

Committees - ARC – No report

Newsletter – Kim Martin will take over the newsletter.

Management Report-Kim Johnson read management reports for August 13, 2007 and September 10, 2007.

Unfinished Business - Neighborhood Directory: Terry Potchik and Katherine Toptchi will ask the community members for their e-mail addresses and tell them about the website. After the e-mail addresses are obtained, the directories will be completed and they will deliver the directories. Kim Johnson will have the directories done in book style.

Signs – Signs for Meetings: **Terry Potchik made a motion, seconded by Jerad Viens to approve the changeable signs for the entrances for a cost of up to \$250 plus tax by Seabyrd Signs. Motion carried 4-0.**

Signs on Wall: Color recommendations for painting the signs on the walls and the wall itself were reviewed and chosen. **Terry Potchik made a motion, seconded by Katherine Toptchi to approve the signs on the walls being painted by Millenium Graphics for \$270 with the selected color scheme. Motion carried 4-0.**

Trees around Pond: The project was completed.

Wall Repairs: Terry Potchik reported that he had spoken to the County about the drainage problems, but nothing has been done yet. He will call them again. The wall damage is due to inadequate storm drains.

Wall Painting: Two bids were received. Progressive Painting \$2995, with a notation that they will meet any written bid and Clear Coat for \$2100. Clear Coat has been called to see if they have proper insurance. **Terry Potchik made a motion, seconded by Jared Viens to approve the lowest bid and if it is Clear Coat, only if they have proper insurance. Motion carried 4-0.**

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New Business – Bids- Quotes for future projects will be done with written specifications to assure that all are bidding on the same work.

Sidewalk Problem- Kim Martin made a motion, seconded by Jerad Viens to approve rental of a gas masonry saw to repair the sidewalk in front of the property.

Set Next Meeting - The next meeting was set for October 15, 2007 at 7:00 at CMS offices.

Adjournment: Terry Potchik made a motion, seconded by Katherine Toptchi to adjourn the meeting. Meeting adjourned by 4-0 vote at 8:05 pm.

Submitted by:

Kim Johnson, President
Community Management Services, Inc, Agent
For Summer Lakes 7 Homeowners' Association, Inc.