

**Call to Order - Proof of Notice - Roll Call** - President, Terry Potchik called the meeting to order at 7:15pm. Terry Potchik verified that the notice of the meeting was posted at both entrances at least 48 hours prior to the meeting. Terry Potchik, Kim Martin and Katherine Toptchi were in attendance. Holly Murdock and Jerad Viens were absent. Kim Johnson and Ellen Fincke of Community Management were also in attendance.

**Resignations and Appointments:** none

**Officers' Reports: President** - No report.

**Secretary-** Approval of Minutes- September 10, 2007: **Terry Potchik made a motion, seconded by Katherine Toptchi to approve the minutes of the meeting held on September 10, 2007 as amended; the date of the next meeting was changed from October 15, 2007 to October 8, 2007. Motion carried 3-0.**

**Treasurer - Financial Report** - The financial report for the period ending September 30, 2007 was presented and reviewed by Kim Johnson.

**Committees - ARC** –Plans for a fence was submitted and approved by the committee.

**Newsletter** – Kim Martin will do a newsletter.

**Management Report**-Kim Johnson read management report for October 8, 2007.

**Unfinished Business- Neighborhood Directory:** Terry Potchik and Katherine will go out once the website is updated and ask resident owners for their e-mail addresses to complete the directory.

**Signs: Signs for Meeting:** The signs were delivered and had to be returned to Seabyrd Signs for some minor adjustments. They will be ready before the next Board meeting.

**Wall Repairs:** Terry Potchik will call the County and remind them to take care of the problem. The wall damage is due in part to inadequate storm drains.

**Wall Painting:** Terry Potchik made a motion, seconded by Kim Martin to approve Progressive Painting to paint the wall for \$2,095.00. Motion carried 3-0. Kim Johnson will check with Progressive about use of a water trailer for the pressure washing rather than use of residents' water.

**New Business – 2008 Budget-** The budget for 2008 will be adopted at the next meeting. It was agreed to round off the annual fee to an even dollar amount, for example, \$247.00.

**Set Next Meeting** - The next meeting was set for November 12, 2007 at 7:00 at CMS office.

**Adjournment:** Terry Potchik made a motion, seconded by Kim Martin to adjourn the meeting. Meeting adjourned by 3-0 vote at 7:50pm.

Submitted by:

Kim Johnson, President  
Community Management Services, Inc, Agent  
For Summer Lakes 7 Homeowners' Association, Inc.